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NEIGHBORHOOD COUNCIL

WATTS NEIGHBORHOOD COUNCIL Budget and Finance Committee Meeting

Agenda

Monday, 6/7/21

4:00 pm to 5:30pm

Zoom Meeting Online or By Telephone

Webinar ID: **847 1559 3698**

or click

<https://us02web.zoom.us/j/84715593698>

Phone Dial: 1-833-548-0282 (US Toll Free) to join the
meeting then enter this Webinar ID: 847 1559 3698

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a los miembros del Consejo por correo electrónico watts@empowerla.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF WATTS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial **1-669-900-6833**, and enter (*)9 and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our

AGENDA

I. CALL TO ORDER & ROLL CALL (2 minutes)

- a. Call to Order by Presiding Officer
- b. Roll Call

II. BUDGET & FINANCE

a. Finance Updates, Tenesha Taylor

- i. Purchasing Updates
- ii. Approved NPG's funding status
- iii. Encumbered Funds status

b. Budget Updates, Tenesha Taylor

i. Operational Expenditures

-Starting budget 5/21 \$20,725 remanding balance 6/21 \$5,043

- Equipment Expenses on track to exhaust funds amount of \$10,500 on laptops
- Technical Support Services Unfortunately Moore Business Results will not receive her payments for May & June 2021 invoices out of this budget, so \$853 remanding balance
- Committee/Meeting no expenses to date, balance is \$1,050
- Rental Fees on track to exhaust funds amount of \$3,480 on annual Storage Rental fee and annual PO Box fee
- Professional Services overbudget \$440 due to Interpreters Unlimited
- Miscellaneous no expenses to date, balance of \$100

ii. Outreach Expenditures

-Starting budget 5/21 \$2,652 remanding balance 6/21 \$1,977

- Materials/Supplies no expense to date, balance is \$500
- Professional Services no expense to date, balance is \$1,052
- Training/Workshops no expenses to date, balance is \$500
- Apparel on track to exhaust funds amount of \$500 on 200 WNC mask

iii. Election Expenditures

-Starting budget 5/21 \$2,150 remanding balance 6/21 \$2,150 **no funds** were spent FY 20/21

vi. Neighborhood Purpose Grant (NPG) Expenditures

-Starting budget 5/21 (10,000) remanding balance 6/21 (\$1,500)

- COVID Relief Efforts no expense to date, balance is \$1,500
- Regular NPG's on track to exhaust funds amount of \$10,000 on approved applicants

v. Community Project Improvement Expenditures

-Starting budget 5/21 \$5,000 remanding balance 6/21 \$5,000

- Outreach Operations no expense to date, balance is \$600
- Supplies/Materials on track to exhaust **majority** funds amount of \$4,000 on approved CIP-Art Project on 4 electric boxes in Watts, remanding balance of \$1,000

c. Discussion and possible action to reallocate funds in Operational Expenditures

- reallocate \$450 from committee meetings to technical support totaling \$1,303
- reallocate \$600 from committee meetings to professional services totaling \$160 (deducting \$440 balance)

d. Discussion and possible action to reallocate funds in Outreach Expenditures

- reallocate \$675 from interpretation services to outreach apparel totaling \$600
- reallocate \$377 from interpretation services to materials/supplies totaling \$877
- reallocate \$500 from interpretation services to materials/supplies now totaling \$1,377

- e. **Discussion and possible action** to reallocate all funds (\$2,150) from Election Expenditures (EE)
 - reallocate \$1,000 from EE-outreach operations to rental fees under operational expenditures
 - reallocate \$500 from EE-outreach operations to internet services under operational expenditures
 - reallocate \$650 from EE-outreach operations to outreach materials under outreach expenditures
- f. **Discussion and possible action** to reallocate all funds (\$1,500) from COVID Relief Efforts
 - reallocate \$800 from COVID relief efforts to office supplies under operational expenditures
 - reallocate \$500 from COVID relief efforts to outreach materials under outreach expenditures
 - reallocate \$200 from COVID relief efforts to apparel under outreach expenditures
- g. **Discussion and possible action on** to purchase an additional Zoom webinar account as an alternate account for WNC community business meetings for up to \$1,250
- h. **Discussion and possible action on** approving the cost up to \$1,000 for movers and a truck rental to transport WNC supplies/equipment from the church to storage unit
- i. **Discussion and possible action on** purchasing WNC office supplies for up to \$800.
- j. **Discussion and possible action on** purchasing COVID outreach supplies such as hand sanitizers, flu and/or 1st Aid kits with WNC logo for up to \$1,000
- k. **Discussion and possible action on** purchasing tote/grocery bags w/ WNC logo as outreach material for up to \$650
- l. **Discussion and possible action on** purchasing WNC business cards equally for 15 board members for up to \$500
- m. **Discussion and possible action on** purchasing WNC shirts for 15 board members for up to \$600
- n. **Discussion and possible action on** purchasing WNC badges for 15 board members for up to \$200
- o. **Discussion and possible action on** purchasing paint, paint brushes and other beautification material for up to \$600

III. GENERAL PUBLIC COMMENT NONAGENDA ITEMS (2 mins per comment)

IV. ADJOURNMENT (End time is approximately 5:30 p.m. or shortly thereafter)

**For future agenda items please email WattsNC@empowerla.org
THANK YOU FOR YOUR TIME!!!**

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: <https://wattsnc.org/or> at the scheduled meeting. In addition, if you would like a copy of any record related to an item

on the agenda, please contact Storm Hopkins, Chair/Vice-Chair, at (323) 514-3087 or email at: WattsNC@empowerla.org.

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- Watts Labor Community Action Committee site 10950 S Central Ave, Los Angeles, CA 90059
- Watts Neighborhood Council Website: <https://wattsnc.org/>
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and the Empower LA, Watts Neighborhood Council page: <https://empowerla.org/watts/>